



## **JOB DESCRIPTION**

### **English Language Instructor**

The **English Language Instructor** at **Arabian Gulf University (AGU)** in Manama, Bahrain, is responsible for delivering high-quality English language instruction within the university's English language programs. This role involves preparing and delivering engaging lessons, assessing student progress, and contributing to curriculum development. Instructors will also provide guidance and support to students, fostering an environment conducive to academic success.

A commitment to high academic standards, adaptability to diverse student needs, and active participation in the university's educational initiatives are essential.

### **Education and Experience**

#### **Educational Requirements:**

- **Essential:** A **Master's degree** in a relevant field such as **TESOL, Applied Linguistics, or Education (M.Ed.)**.
- **Preferred:** A **Postgraduate Diploma in English Language Teaching**. Note that **online certificates are not considered equivalent** to traditional postgraduate diplomas.

#### **Experience Requirements:**

- **Required:** A minimum of **5 years of teaching experience at the tertiary level**.
- **Preferred:** Experience teaching in the **Arab world**, providing insight into the cultural and educational contexts specific to the region.

#### **Technical Skills:**



- **Advantageous:** Familiarity with **Moodle**, a widely used Learning Management System, facilitating the integration of technology into teaching and enhancing the learning experience.
- **Preferred:** Knowledge of **medical terminology**, which can be an asset when teaching students in health-related programs, enabling instructors to effectively communicate specialized content.

### Main Responsibilities

As an **English Language Instructor** at AGU, your primary duties encompass:

- **Instructional Delivery:** Conduct up to 18 contact hours per week, delivering engaging and effective English language lessons tailored to the needs of students.
- **Student Support:** Maintain regular office hours to monitor student progress, provide counseling, and offer additional support to enhance their learning experience.
- **Curriculum Development:** Collaborate with colleagues to assist in the development and refinement of program content, ensuring it meets educational standards and addresses student needs.
- **Assessment and Feedback:** Design and administer assessments to evaluate student performance, providing constructive feedback to guide their improvement.
- **Professional Development:** Engage in continuous professional development to stay updated with the latest teaching methodologies and educational technologies.

These responsibilities are integral to fostering an environment that supports academic excellence and student success at AGU.